



Dear Parents'

Please read our **code of conduct below** to ensure your child is safe, happy and accessing high quality education effectively whilst accessing any form of remote learning. Please see the separate letter outlining details of the platforms we are setting up.

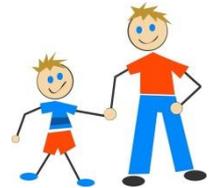
As a school, we will ensure:

- ✓ Lessons are scheduled and parents are aware of times children need to be available to be online.
- ✓ We continue to deliver a high quality education which follows the National Curriculum expectations for your child.
- ✓ Lessons are recorded and stored safely on our online platform only and not used for any other purposes.
- ✓ Regular feedback is given to your child with praise and encouragement.
- ✓ Regular contact is made with yourself and your child through any periods of closure.
- ✓ We support you and your child to access online materials, wherever possible.
- ✓ We will support families who have limited or no online access.



As a parent, you need to ensure:

- ✓ Your child is available for the times set out by the teacher to be online.
- ✓ Report any illnesses if your child is unavailable to complete work via Dojo or the school office.
- ✓ Your child is supervised while on a device in a communal area and not alone in a room such as their bedroom.
- ✓ Your child is dressed appropriately and not in clothes such as their Pyjamas.
- ✓ No materials such as live or pre-recorded lessons are used elsewhere such as social media sites.
- ✓ Only your child has access to their account and passwords are kept safe and secure.
- ✓ You report any issues regarding the platform and online safety of your child to the school.
- ✓ Your child only uses the platform to communicate with the adults for educational purposes.
- ✓ You monitor the use of any devices your child uses and remind your child about online safety.
- ✓ You look after your well-being. We know you are not teachers and can only do what you can do!
- ✓ You ask for help and support when you need it.



As a pupil, you need to ensure you:

- ✓ engage with activities and lessons set by the class teacher.
- ✓ are dressed appropriately for live lessons.
- ✓ do not communicate with peers through the lesson for any reasons other than educational purpose.
- ✓ keep your microphone muted at all times.
- ✓ complete homework tasks and return as requested.
- ✓ keep user name and passwords a secret and only share with parents or guardians.
- ✓ do not use the materials shared elsewhere or share photos or videos of any lessons.
- ✓ do not join in any chats or videos which have not been set by your teacher or another adult in school.



I appreciate that some of these agreements will be aimed at older children in KS2 as younger children will need much more support while completing any form of online learning. The code of conduct will follow the children through school and you will be informed if we make any amendments.

If you agree to all of the above, please sign **one copy and return it to school** and keep a copy for your records.

Please be aware, we will inform you via Dojo or telephone of any misuse or breach of the conduct as we would for any incidents in school. If your child, repeatedly misuses the platform after a warning, we will unfortunately have to close their account and provide home learning in a different way. I strongly believe that this is unlikely as we anticipate all children will enjoy using these exciting platforms both in and out of school and engage effectively with their teacher.

We will send out logins to both Seesaw and Office 365 over the next week and contact you with a time to access a meeting through a live video for your child to participate in. This will enable us to see who can access the platform and provide further support for any families who may need it.

We are very aware there is a lot of information being sent out and want to make preparations to support you in-case we have any periods of closure. The platforms are to enhance your child's experience and not cause extra stress and pressure. As teachers in school, we are all very new to these procedures too and want to make things as simple and easy for you to follow as possible.

If you have any questions, please ask.

Thank you  
Mrs J Brian

Assistant Head Teacher

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I agree to the above code of conduct and will be responsible for my child when accessing any platform linked to school.

I do not agree to the above code of conduct and wish to withdraw my child from using any form of online platforms for remote learning.

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Parents Name: \_\_\_\_\_ Sign : \_\_\_\_\_

Date: \_\_\_\_\_